

Please put your name/org and page number in the header

ORGANIZATION NAME Preproduction Packet

Date Submitted:

Participant Name:

Organization Name:

Pre-Production Materials

Story Helper

This document outlines the questions you should ask yourself to ensure the video you are planning has the key parts that make a strong, effective video.

Working Video Title:

What is the premise of the video (1-2 sentences that describe what the video is about)?

Documentary characters:

Themes the video addresses:

Metaphors you'd like to convey:

What you want the audience to feel and do at the end of the video?

Any other thoughts on your story idea?



see3 Media with a Message

jewish day school
VIDEO
ACADEMY
THE AVI CHAI FOUNDATION

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“One Sheet”

Write a summary about your video’s background and goals. This can be up to X MANY stories you would like to video. Use the Story Helper to guide you through the goals, audience, characters, and themes. Include any shots and scenes you anticipate recording, which support your story. Be detailed on what you imagine finding.



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Scene/ Shot List

Using the table below as a template, add as many rows as you need to define the scenes and shots you need to support your story. A table should be completed for each of the stories you will be capturing.

Story Name: Director Role: Camera Role:			
Scene	Character(s)	Shot description	Notes
		1	
		2	
		3	
		4	
		5	
		6	
		7	
		8	
		9	
		10	



10 Questions for Characters

Create a list of at least ten interview questions for each character that will help you get the answers you are looking for. Think about how you will word each question to get the response you want and what order you will ask them.

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

